

CASH / BANK / JOURNAL VOUCHER



G TECH WEB MARKETING PVT. LTD.

MS-90, First Floor Hari Nagar, New Delhi - 110064

Voucher No.....

Dated..... 18/03/2025

DEBIT	AMOUNT	
	RS.	P.
Conveyance Expense	600.	00
To UPI paid by Manish Sir	/	
to Gaxman bhalya for		
Local Conveyance		
Rupees	TOTAL Rs.	600.00
CREDIT	AMOUNT	
	RS.	P.
Kofate Mahindra Bank	600.	00
	/	
Rupees	TOTAL Rs.	600.00

Accountant

Manager/Auth. Signatory

Certified that no official vehicle was made available for the purpose (s) specified above. I have actually spent the amount (s) claimed above for the official purpose. The amount may be transferred to my bank account.

(Signature of the Reporting Authority)

Date: 15/3/25

(Signature of the Claimant)

Name: Laxman Regmi

Employee Id: 0014

Date 15 Mar 2025

Designation:

Department:

Date	Place From	Place To	Distance	Amount (Rs.)	Mode of Conveyance (Bus/Three Wheeler Auto Rickshaw/Taxi/Own Vehicle)	Purpose of Visit and Source of Funding (Client Visit, Cheque Received Etc)
3/3/25				180.00		
6/3/25				180.00		
7/3/25				180.00		
12/3/25				180.00		
15/3/25				200.00		
Total (in words) Six Hundred only				600.00		

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(Signature of the Reporting Authority)

Date: 15/3/25

(Signature of the Claimant)