

CASH / BANK / JOURNAL VOUCHER



G Tech Web Marketing Pvt. Ltd.

MS-90, First Floor Hari Nagar, New Delhi - 110064

Voucher No.....

Dated...12/12/2024

DEBIT	AMOUNT	
	RS.	P.
Conveyance Expense.	600.00	
To UPI paid by Manish Sir	/	
To Laxman bhaiya for	/	
Local Conveyance.	/	
Rupees	TOTAL Rs. 600.00	
CREDIT		
	RS.	P.
Kotak Mahindra Bank	600.00	
	/	
Rupees	TOTAL Rs. 600.00	

Accountant

Manager/Auth. Signatory

Laxman.

Rs. _____

Signature

words) Six hundred only

Certified that no official vehicle was made available for the purpose (s) specified above. I have actually spent the amount (s) claimed above for the official purpose. The amount may be transferred to my bank account.

(Signature of the Reporting Authority)

Date:

Appd
12 Dec 2024
Laxman.
(Signature of the Claimant)

Local Conveyance Sheet

Name: Laxman Regmi

Employee Id: 0014

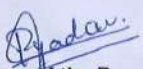
Date: 11 Dec 2024

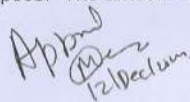
Designation:

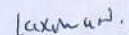
Department:

Date	Place From	Place To	Distance	Amount (Rs.)	Mode of Conveyance (Bus/Three Wheeler Auto Rickshaw/Taxi/Own Vehicle)	Purpose of Visit and Source of Funding (Client Visit, Cheque Received Etc)
28/11/24				200.00		
4/12/24				100.00		
5/12/24				100.00		
7/12/24				200.00		
Total (in words) Six hundred only				600.00		

Certified that no official vehicle was made available for the purpose (s) specified above. I have actually spent the amount (s) claimed above for the official purpose. The amount may be transferred to my bank account.


(Signature of the Reporting Authority)
Date:


12/Dec/2024


(Signature of the Claimant)