

CASH / BANK / JOURNAL VOUCHER

G TECH WEB MARKETING Pvt. Ltd.

MS-90, First Floor Hari Nagar, New Delhi - 110064

Dated 23/12/2024

Voucher No.		AMOUNT	
DEBIT		RS.	P.
Conveyance Expense To UPI paid by Manish sir for local Conveyance to Laxman bhaiyer.		1010.00	/
Rupees		TOTAL Rs.	1010.00
CREDIT		1010.00	/
Kotak Mahindra Bank			
Rupees		TOTAL Rs.	1010.00
Tot w/o		Manager/Auth. Signatory Laxman	
Three hundred and ten Rupees only (1010/-)			
Certified that no official vehicle was made available for the purpose (s) specified above. I have actually spent the amount (s) claimed above for the official purpose. The amount may be transferred to my bank account.			
(Signature of the Reporting Authority) Date: 21/12/24		(Signature of the Claimant) (Signature of the Claimant) Date: 23/Dec/2024	

Local Conveyance Sheet

Name: Laxman Regmi

Employee Id: 0014

Date 20 Dec 2024

Designation:

Department:

Date	Place From	Place To	Distance	Amount (Rs.)	Mode of Conveyance (Bus/Three Wheeler Auto Rickshaw/Taxi/Own Vehicle)	Purpose of Visit and Source of Funding (Client Visit, Cheque Received Etc)
12/12/24				100.00		
14/12/24				200.00		
18/12/24				200.00		
20/12/24				9.00.00		
metro				30.00		
paper				50.00		
Auto				230.00		
Total (in words)	Seven hundred only and three hundred ten Rupees only			700.00+ 310 1010/-		

Certified that no official vehicle was made available for the purpose (s) specified above. I have actually spent the amount (s) claimed above for the official purpose. The amount may be transferred to my bank account.

(Signature of the Reporting Authority)
Date: 21/12/24

(Signature) *20 Dec 2024*
Laxman Regmi
(Signature of the Claimant)